

## FEDERAL ELECTION COMMISSION

WASHINGTON, D.C. 20463

February 8, 2001

Laurie Fowler, Treasurer
Republican Campaign Committee
of New Mexico
2901 Juan Tabo, NE, Suite #116
Albuquerque, NM 87112

Identification Number: C00020818

Reference: 12 Day Pre-General Report (10/1/00-10/18/00)

Dear Ms. Fowler:

On January 3, 2001, you were notified that a review of the above-referenced report(s) raised questions as to specific contributions and/or expenditures, and the reporting of certain information required by the Federal Election Campaign Act.

Your January 24, 2001 response is incomplete because you have not provided all the requested information. For this response to be considered adequate, the following information is still required.

-The Commission in is receipt of your letter stating that "best efforts letters and telephone contact, where possible, was made and an amended Schedule A, Line 11(a)(i), reflecting the changes is attached". Please note that in order to establish "best efforts," you must demonstrate the following:

- All original solicitations include a clear and conspicuous request for the contributor information and inform the contributor of the requirements of federal law for the reporting of such information.
- If the information is not provided, no later than 30 days after receipt of the contribution you make one follow-up, stand alone effort to obtain this information by oral or written request, regardless of whether the contribution(s) was solicited or not.
- All oral follow-up requests are documented in writing.
- All written follow-up requests contain a <u>pre-addressed</u> post card or return envelope.

An adequate response must be received at the Commission by February 28, 2001. Adequate responses received on or before this date will be taken into consideration in determining whether audit action will be initiated. Requests for extensions of time in which to respond will not be considered. Failure to provide an adequate response by this date may result in an audit of the committee. Failure to comply with the provisions of the Act may also result in an enforcement action against the committee. Any response submitted by your committee will be placed on the public record and will be considered by the Commission prior to taking enforcement action.

If you should have any questions related to this matter, please contact Donald L. Averett on our toll-free number (800) 424-9530 (at the prompt press 1, then press 2 to reach the Reports Analysis Division) or our local number (202) 694-1130.

Sincerely,

John D. Gibson

Assistant Staff Director

Reports Analysis Division

